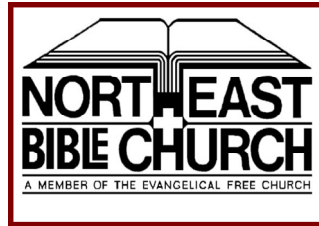


ELEMENTARY SECURITY

The “Parent Pager System” will not be used for those children in Grade 1 or higher. However, we ask that you observe a few guidelines with regard to the safety of your child.

1. Children will not be released from a room without a parent until Grade 4. (You may request that a child not be released from a room after Grade 4.)
2. Older siblings must be at least 15 years old in order to retrieve a child from a room. Permission must be granted for this on the Family Registration Form.
3. DiscipleLand (Sunday School) begins at 9:00 am. If you arrive early please do not leave your child alone in a classroom. Teachers will arrive by 8:45 am.
4. Children will not be released from DiscipleLand (Sunday School) until 10:15 am. If you arrive early to pick up or drop off your child for “Truth Track” (10:45am service) please wait outside the room until the teachers are finished with their teaching.
5. Children will not be released from ANY event to “wait in the parking lot.”
6. Please be prompt in picking up your child after events. We want to be respectful to our teachers and staff and of their time.



Northeast Bible Church

19185 FM 2252
Garden Ridge, TX 78266

Phone: (210) 651-5462
Fax: (210) 651-5136
Website: www.nebible.net

You can reach our
Children's Ministry by:
Phone ... 210-651-5462
Ext 225

Transformation Station Children's Ministry

Safety & Security Procedures

*Train up a child in the
way he should go;
even when he is old he
will not depart from it.
Proverbs 22:6*

The security and safety of your child is one of our highest priorities. We take seriously the trust that you, as parents, put in us when you place your child in our care. Therefore, we will do everything we can to ensure the safety of your child.

OUR SECURITY SYSTEM

- On your first visit to NEBC you will be directed to our Children's Registration Center. There we will ask for basic contact, allergy and health information. We will only need to collect this information once, however, until you communicate to us that you intend to make NEBC your church home you must stop at the Registration Desk each week to check in and retrieve a pager.
- Pagers will only be issued to those with children ages Newborn– Kindergarten.
- You will then be accompanied by one of our Transformation Station Representatives to your child's classroom.
- When you communicate to us that you intend to attend NEBC regularly we will put your family information into our Parent Pager system. You will then be issued a "Proximity Card".
- Each time you check your child in to our Early Childhood Ministry all you will need to do is scan your "prox" card so please keep it in a safe place.
- "Prox" cards can be read from a wallet, diaper bag or purse.
- Pagers must be scanned directly over the scanning device.
- Early Childhood parents are asked to stop at the check in/out station in the Early Childhood Building to re-scan their pager and retrieve a check out slip for each child that has been checked in.
- The system will not print a check out slip without first scanning your pager.

Children will NOT be released without the proper check out paperwork

Siblings must be 15 years old to check a child out of a room. Proper information must be given on the Family Registration info for those other than parents who are granted permission to check out children. These persons must only be used in EMERGENCY situations. Special situations may be cleared through the Children's Ministry Director or Early Childhood Coordinator

Other ways we keep your child safe.

- Every adult, eighteen years of age or older, working within Transformation Station Children's Ministry has undergone a national background check.
- The Early Childhood and Education Ministry Buildings are peanut /nut free.
- All paid staff are CPR/First Aid certified.
- All teens working as volunteers within the Transformation Station Ministry must attend a two hour training class.
- Every effort is made to ensure that the adult to child ratio is met.
- There will always be at least two adults (or one adult, one teen) present in each classroom.

